ORDER FOR SUPPLIES OR SERVICES												PAGE 1 OF 10
	E07-03-D-S		ER/AGREEMENT NO.	2. DELIV	ERY ORDER	/CALL NO.	3. DATE OF ORD (YYYYMMMDD) 2003MAY22			UISITION/PURCH RE	QUEST NO.	5. PRIORITY DOA4
6. ISSUED) BY	000		CODE	W56HZV	2003MAY22 SEE SCHEDULE					2404A	8. DELIVERY FOB
PAT WAR	TA-AQ-ATAA RICIA CLEM REN, MICHI	ONS GAN	3 (586)574-8546 1 48397-5000 PTACOM.ARMY.MIL NG.TACOM.ARMY.M	MIL		105 SUI MAN	DCMA MANASSAS 10500 BATTLEVIEW PKWY SUITE 200 MANASSAS VA 20109-2342					DESTINATION X OTHER (See Schedule if
9. CONTR	ACTOR			CODE	2R341	FACII		NONE 10. DE	ELIVER TO F	OB POINT BY (Date)	0338	other) 11. X IF BUSINESS IS
	•						•	(Y	YYYMMMDI	D)		SMALL
								SEE	SCHEDULE	<u></u>		SMALL
NAME AND	•	ICH	HMOND HWY					12. DI	SCOUNT TEI	RMS		DISADVANTAGED WOMAN-OWNED
ADDRESS	, ALEXAN	DRI	IA, VA. 22303186	55				13. M/	AII. INVOICE	ES TO THE ADDRESS	IN BLOCK	W Olympic Co. T. C.
	• TYPE B	USI	INESS: Large Bus	siness F	erforming	g in U.S.	•		Block 15		II BEOCK	
14. SHIP T	го			CODE		15. PAYMEN	NT WILL BE MADE		210011 10	COD	DE HQ0338	MARK ALL
SEE	SCHEDULE					DFA P.O	AS-COLUMBUS CI AS-CO/SOUTH EI D. BOX 182264 LUMBUS, OH 43:	NTITLE		RATION		PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2
16. TYPE	DELIVERY/ CALL	х	THIS DELIVERY ORDE	R IS ISSUED	ON ANOTHER (GOVERNMENT AC	GENCY OR IN ACCOR	DANCE W	ITH AND SUBJE	ECT TO TERMS AND COM	NDITIONS OF ABOV	TE NUMBERED CONTRACT.
OF ORDER	PURCHASE		Reference your	Oral		Quotation	s specified herein.	, D				
	TORCHASE			E CONTRA	CTOR HEREI	BY ACCEPTS T	THE OFFER REPRE			MBERED PURCHASE AND AGREES TO PE		MAY PREVIOUSLY HAVE ME.
NAME OF CONTRACTOR SIGNATURE TYPED NAME AND TITLE DATE SIGNED (YYYYMMMDD) X If this box is marked, supplier must sign Acceptance and return the following number of copies:												
	OUNTING AND A	APPI	ROPRIATION DATA/LO	OCAL USE								
18. ITEM		CHE	DULE OF SUPPLIES/SI	ERVICE			20. QUANTITY ORDERED/ ACCEPTED*	Y	21. UNIT	23. AMOUNT		
	CONT Fi KINI	rrac irm	HEDULE CT TYPE: -Fixed-Price F CONTRACT: ice Contracts									
* If quantity	accepted by the			4. IINITED	STATES OF A	AMERICA				<u> </u>	25, TOTAL	\$147,378.60
same as qu	uantity ordered,	indic		7. 01.22	MARY L.	MCCULLOUGH	H /SIGNED/ MY/ MIC NÉ586)5'	74-526	18		26. DIFFERENCES	
quantity o	rdered and encir NTITY IN COLU	cle.	В	BY:				CON	TRACTING/O	ORDERING OFFICER		<u>' </u>
INSI	PECTED	RI	ECEIVED A			ORMS TO CON	TRACT EXCEPT A	S NOTEL			<u></u>	
b. SIGNA	TURE OF AUTH	IOR	IZED GOVERNMENT I	REPRESEN	TATIVE		c. DATE (YYYYMMMI	OD)		D NAME AND TITLE ESENTATIVE	OF AUTHORIZE	D GOVERNMENT
e. MAILI	NG ADDRESS C)F A	UTHORIZED GOVERN	MENT RE	PRESENTATI	VE	28. SHIP. NO.		29. D.O. VOU	CHER NO.	30. INITIALS	
f. TELEP	HONE NUMBE	R	g. E-MAIL A	ADDRESS			PARTIA	AL.	32. PAID BY		33. AMOUNT V	/ERIFIED CORRECT FOR
g. E-MAIL ADDRESS							I FINAL 31. PAYMENT	Γ			34. CHECK NU	
36. I CERTIFY THIS ACCOUNT IS CORRECT AND PROPER FOR PAYMENT.					г.	СОМРІ	ETE					
a. DATE	MMDD)		b. SIGNATURE AND	TITLE OF	CERTIFYING	OFFICER	PARTIA FINAL	AL .			35. BILL OF LA	ADING NO.
37. RECE	IVED AT		38. RECEIVED BY (P	'rint)	39. DATE RE		40. TOTAL CO TAINERS	ON-	41. S/R ACCO	OUNT NUMBER	42. S/R VOUCH	IER NO.

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CONTINUATION SHEET	PHN/SHN DAAE07-03-D-S008/0010 MOD/AMD	

Name of Offeror or Contractor:

SUPPLEMENTAL INFORMATION

- 1. The purpose of this task order 0010 is to provide Information Technology (IT) services for the Project Manager Tactical Vehicles (PM TV) offices and its assigned Product Managers as described in Section C, Statement of Work, of this task order 0010.
- 2. This basic task order 0010 funds 1,920 level of effort hours, Firm Fixed Price (term).
- 3. Therefore, Contract Line Item Number (CLIN) 1002AA is hereby established in the amount of \$73,689.30 to fund 960 Firm Fixed Price (term) Level of Effort hours.
- 4. In addition, CLIN 1002AB is hereby established in the amount of \$73,689.30 to fund 960 Firm Fixed Price (term) Level of Effort hours.
- 5. The period of performance for this task order is from 27 May 2003 through 26 May 2004.
- 6. The Government may exercise up to four (4) option periods of 1,920 level of effort hours each as described in the Schedule B pages.
- 7. The Contracting Officer's Representative for this task order is Ms. Cynthia Stinson at (586)753-2633.
- 8. The total dollar value of the task order 0010 is \$147,378.60.

*** END OF NARRATIVE A 001 ***

Reference No. of Document Being Continued PIIN/SIIN DAAE07-03-D-S008/0010 MOD/AMD

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	SUPPLIES OR SERVICES AND PRICES/COSTS				
1002	SECURITY CLASS: Unclassified				
1002AA	SERVICES LINE ITEM				\$73,689.30
	NOUN: PM HTV - IT SERVICES				
	PRON: J632H523J6 PRON AMD: 01 ACRN: AA				
	AMS CD: 53501900148				
	Firm Fixed Price (term) CLIN 960 Level of Effort hours				
	Supports PM TV IT Services				
	(End of narrative B001)				
	Inspection and Acceptance				
	INSPECTION: Origin ACCEPTANCE: Origin				
	Deliveries or Performance DLVR SCH PERF COMPL				
	_REL_CDQUANTITYDATE				
	001 0 26-MAY-2004				
	\$ 73,689.30				

Reference No. of Document Being Continued PIIN/SIIN DAAE07-03-D-S008/0010 MOD/AMD

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1002AB	SERVICES LINE ITEM NOUN: PM TRAILERS, IT SERVICES PRON: P126B492EH PRON AMD: 01 ACRN: AB AMS CD: 51100254001				\$ 73,689.30
	Firm Fixed Price (term) CLIN 960 Level of Effort hours Supports PM TV IT Services (End of narrative B001)				
	Inspection and Acceptance INSPECTION: Origin ACCEPTANCE: Origin				
	Deliveries or Performance PERF COMPL DLVR SCH PERF COMPL REL CD QUANTITY DATE 001 0 26-MAY-2004 \$ 73,689.30				

Reference No. of Document Being Continued PIIN/SIIN DAAE07-03-D-S008/0010 MOD/AMD

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
2002	Service Option				
	NOUN: OPTION 1 YEAR 2 SECURITY CLASS: Unclassified				
	Effective Period: Extends the period of the				
	Task Order 0010 by 12 months.				
	The Option can be exercised by the Government at any time				
	but not later than 300 days				
	after the Task Order award.				
	Firm Fixed Price (term) CLIN				
	1,920 Level of Effort hours				\$149,118.00
	(End of narrative B001)				
	Inspection and Acceptance INSPECTION: Origin ACCEPTANCE: Origin				
	Deliveries or Performance				
	DLVR SCH PERF COMPL REL_CD QUANTITY DATE				
	001 0 26-MAY-2005				
3002	Service Option				
	NOUN: OPTION 2 YEAR 3				
	SECURITY CLASS: Unclassified				
	Effective Period:				
	Extends the period of the				
	Task Order 0010 by 12 months. The Option can be exercised				
	by the Government at any time				
	but not later than 665 days after the Task Order award.				
	Firm Fixed Price (term) CLIN				
	1,920 Level of Effort hours				\$150,908.41
	(End of narrative B001)				

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ITEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Inspection and Acceptance INSPECTION: Origin ACCEPTANCE: Origin				
	Deliveries or Performance DLVR SCH PERF COMPL REL CD QUANTITY DATE 001 0 26-MAY-2006				
4002	Service Option				
	NOUN: OPTION 3 YEAR 4 SECURITY CLASS: Unclassified				
	Effective Period: Extends the period of the Task Order 0010 by 12 months. The Option can be exercised by the Government at any time but not later than 1,030 days after the Task Order award.				
	Firm Fixed Price (term) CLIN 1,920 Level of Effort hours (End of narrative B001)				\$154,153.20
	Inspection and Acceptance INSPECTION: Origin ACCEPTANCE: Origin				
	Deliveries or Performance DLVR SCH PERF COMPL REL CD QUANTITY DATE 001 0 26-MAY-2007				
5002	Service Option				
	NOUN: OPTION 4 YEAR 5 SECURITY CLASS: Unclassified				
	Effective Period:				

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TEM NO	SUPPLIES/SERVICES	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Extends the period of the				
	Task Order 0010 by 12 months.				
	The Option can be exercised				
	by the Government at any time				
	but not later than 1,395 days				
	after the Task Order award.				
	Firm Fixed Price (term) CLIN				
	1,920 Level of Effort hours				\$156,317.40
	(End of narrative B001)				
	Inspection and Acceptance				
	INSPECTION: Origin ACCEPTANCE: Origin				
	Deliveries or Performance				
	DLVR SCH PERF COMPL				
	REL CD QUANTITY DATE				
	001 0 26-MAY-2008				

Reference No. of Document Being Continued

PIIN/SIIN DAAE07-03-D-S008/0010

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Name of Offeror or Contractor:

DESCRIPTION/SPECIFICATIONS/WORK STATEMENT STATEMENT OF WORK

- 1. General Scope of Work/Purpose: To acquire information technology (IT) services for the Project Manager Tactical Vehicles (PM TV) offices and its assigned Product Managers (currently PM Trailers and starting in June 03, PM Heavy Tactical Vehicles (PM HTV)) on a fixed price level of effort basis as described below. This effort involves conducting varied independent technical analyses, and formulating and preparing recommendations for IT system enhancement.
- 2. Background: PM TV provides intensive management for a number of tactical wheeled vehicle systems in various phases of the life cycle that support the Army's Light, Medium and Heavy tactical fleets and establishes a single focal point within Program Executive Office, Combat Support and Combat Service Support (PEO CS & CSS) for trailer systems. PM TV currently uses NT, Microsoft Windows 98, 2000 and XP operating systems, various Microsoft Office applications including Outlook and Microsoft Project, and the Army Knowledge Online (AKO) knowledge management center.

3. Requirements:

- 3.1 Level of Effort: The contractor shall perform one man-year of effort while physically located on-site in the PM TV office at TACOM, Warren, MI. PM TV shall provide office space, office phone, reproduction equipment, a desk, a computer, and routine office supplies. The standard workweek is Monday through Friday, consisting of 40 hours. When required, and pre-approved by PM Trailers, the workweek may extend beyond 40 hours. The period of performance is for one man-year of effort from 27 May 2003 through 26 May 04. An option for up to four additional periods of performance, at one man-year of effort per option period, is desired. The options will be used to extend the period of performance, in one-year increments, up to an additional four years after the initial period of performance. The options shall be priced separately. The contractor must have extensive knowledge of Windows NT, Microsoft Windows 98, 2000, and XP operating systems, Microsoft Office application programs, and the AKO knowledge management center. It is desirable that the contractor have working knowledge of Tank-automotive and Armaments Command (TACOM), PM TV, PEO CS & CSS, Army and Department of Defense (DoD) policy and procedures.
- 3.2 Tasking: The contractor shall perform the following tasks:
- 3.2.1 Provide IT services for PM TV staff to maintain office operations and mission. This effort involves maintenance and sustainment of PM TV workstations, correction of hardware and software problems, and recommending IT system enhancements to improve task and management effectiveness.
- 3.2.2 Prepare all information to be posted on the PM TV website in accordance with TACOM website policy. PM TV will provide information for posting in various formats, including email messages, Microsoft Word documents, PDF files, scanned text and images, and digital and scanned photos. Coordinate on a bi-weekly basis with the PEO CS&CSS website manager to maintain, create, add content to, and remove obsolete content from PM TV website.
- 3.2.3 Independently research, analyze and evaluate available automation tools and systems to better manage PM TV programs. Develop training aids and train PM TV staff on state-of-the-art automation tools available.
- 3.2.4 Facilitate the use of the existing TACOM-wide LAN (TWLAN) hardware, software, and communications systems, and coordinate with the TWLAN system administrator to ensure full compatibility and functionality.
- 3.2.5 Independently research and analyze the commercial IT industry to understand technology trends and products entering the market, recommend solutions, and implement hardware and software improvements.
- 3.2.6 Recommend custom solutions to PM TV office needs using existing or recommended IT products. Develop databases to better organize and retrieve test data, spreadsheets to manage financial data, and systems to integrate data from various sources into program reports.
- 3.2.7 Recommend procedures to formalize the preparation and retention of official information, correspondence and reports using IT so that a logical historical record can be maintained of completed actions while allowing wide accessibility for future efforts.
- 3.2.8 Aid PM TV in implementing solutions as they are approved and procured by the PM by means of technical subject matter expertise and user training for commercial off-the-shelf IT products.
- 3.2.9 Independently research, analyze and evaluate DA, ASA(ALT), PEO CS & CSS, and PM TV web based knowledge management processes. Provide recommendations with alternatives to implement techniques to automate or streamline business processes as defined in the Army's Knowledge Management Strategic Plan in order to increase productivity, while reducing costs and cycle time for PM TV.
- 3.2.10 Provide recommendations for PM TV staff on the automated tools required to prepare standard briefings, expansion of standard briefing capabilities, and electronic generation of program documentation for PM TV programs. Brief PM TV senior management as alternatives are identified, but no less than on a quarterly basis.

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*** END OF NARRATIVE C 001 ***

^{3.2.11} Submit monthly progress reports in accordance with DI-MGMT-80227. Reports shall be submitted electronically and shall describe tasks and significant actions that were assigned and addressed each month, issues/concerns that arose, and activities planned for the next month. Submit reports to point of contact specified in task order.

^{4.} Travel: Travel will be funded separately through a cost-reimbursable (no-fee) modification to this task order. Travel expenses will be reimbursed in accordance with the Federal Joint Travel Regulation (JTR). All travel must be coordinated with the COR in advance. A trip report (including dates, time and location of travel, a summary of the activities, and action list) may be required.

CONTINUATION SHEET					r dr	Reference No. of Document Being Continued						Page 10 of 10
	CONTINUATION SHEET					PHN/SHN DAAE07-03-D-S008/0010		MOD/AMD				
Name of Offeror or Contractor:												
CONTRAC	CT ADMINISTRA	TION I	DATA									
LINE <u>ITEM</u>	PRON/ AMS CD	<u>ACRN</u>	OBLG STAT	ACCOU	UNTING CLA	SSIFICATION			JOB ORDER <u>NUMBER</u>	ACCOUNTI	ING	OBLIGATED <u>AMOUNT</u>
1002AA	Ј632Н523Ј6	AA	1	21	320350000	31C1C03P53501931	E1 S20113		3ZHT23	W56HZV	\$	73,689.30
53	3501900148											
1002AB 51	P126B492EH	AB	1	21	220350000	26D6D12P51100225	FB S20113		2ZHT01	W56HZV	\$	73,689.30
										TOTAL	\$	147,378.60
SERVICE	E								ACCOU	NTING		OBLIGATED
NAME	TOTA	L BY A	<u>ACRN</u>	ACCOU		SSIFICATION			STATI			AMOUNT
Army		AA		21		31C1C03P53501931			W56HZ		\$	73,689.30
Army		AB		21	220350000	26D6D12P51100225	FB S20113		W56HZ	V	\$_	73,689.30

TOTAL \$ 147,378.60